



Clarifications Log

This log constitutes the complete record of clarifications and correspondence for the project detailed below.

Project: Consultant Project Manager Tender

Question No.	Date Raised	Question	Date Response Published	Clarification Response	Status
001	04.04.2025	What is the budget for this work?	04.04.2025	The fees are £55,000 net	Closed
002	04.04.2025	Presentation: Please advise if this will be a live presentation and if provisional dates have been set for this. Alternatively, we would be happy to provide a recorded version of our presentation, however, as a Q&A is required, a follow up would need to be scheduled.	09.04.2025	If selected for interview, we would request that you present and participate in a Q&A session via 'Teams' during the week of 12 th May	Closed
003	07.04.2025	Is a site visit possible?	09.04.2025	We are happy to host a site visits if timing permits, please contact us to enquire.	Closed
004	07.04.2025	Please confirm levels of Insurance cover	09.04.2025	In the event that you do not have the specified cover please state your current level of cover in part F1 of the response form.	Closed
005	07.04.2025	Do you require the presentation to be uploaded with the response	09.04.2025	The presentation will only be required from tenderers selected for interview, tenderers can chose to upload to support their bid if they wish.	Closed
006	23.04.2025	Could you please confirm what you are expecting with regards to the duration of appointment for the Project Manager. Is it envisaged to be engaged only until the end of RIBA stage 6 in March 2027, or during the activity phase also? Do you require us to make an assumption on a 12 month post completion defect period for the contractor and to allow some resource during this period?'	23.04.2025	Project Management services are required for delivery of both the capital works and the activity plan for the entire duration of the project, to include the submission of the final evaluation and reports. As this covers the post completion period of the construction, you can include an assumption on dealing with potential issues.	Closed
007	23.04.2025	Could you confirm that the presentation will not be factored into the scoring as part of submission and will only be required if selected for interview, and as such, that the maximum that any party could score at this stage is 50% for the quality submission?	23.04.2025	Your understanding is correct.	Closed

008	25.04.2025	Can you please confirm whether the Consultant PM will be expected to undertake the Contract Administration role, or whether this is being covered by others, if so then who?	25.04.2025	A QS will be appointed to prepare and evaluate the construction tender and prepare the contract. They will also attend monthly progress meetings and prepare monthly cost reports. All other project administration will be the responsibility of the Project Manager.	Closed
-----	------------	--	------------	--	--------